Stellar

Migrator for MS Exchange 1.0

User Guide

Overview

Stellar Migrator for MS Exchange enables you to migrate mailboxes from one MS Exchange server to other. The software exports mailboxes from Donor Exchange server to PST files that can be imported in MS Outlook. Additionally, you can also preview mailbox items including Emails, Contacts, Calendar, Notes, Tasks, Attachments etc.

The server from where you need to migrate the mailboxes into another is known as Donor Exchange and the intended destination server to where all these mailboxes are migrated is known as Recipient Exchange. The configurations are handled on the Local System as well as on Donor Exchange server. To migrate mailboxes, you need an Impersonate User on the Donor Exchange along with the Impersonate Profile of donor and an Administrator Profile of Recipient Exchange configured on your local system and Donor Exchange server.

Key Features

- Supports migration of complete mailboxes.
- Export user mailboxes to PST on local system.
- Export user mailboxes to Recipient Exchange.
- Save selective mailboxes to PST files.
- Supports automap feature using mailbox names and E-mail Id's.
- Save individual mail items in MSG, EML, HTML, RTF, PDF formats.
- Option to preview mailbox data including Emails, Contacts, Calendar, Notes, Tasks, Attachments, etc.
- Supports MS Outlook 2013 / 2010.
- Supports MS Exchange Server 2013 / 2010.
- Supports Windows 10 / Windows 8.1 / Windows 8 / Windows 7 / Windows Server 2008 / Windows Server 2012.

Installation Procedure

Before installing the software, check that your system meets the minimum system requirements:

Minimum System Requirements:

- **Processor:** Pentium Class
- **Operating System:** Windows 10 / Windows 8.1 / Windows 8 / Windows 7 / Windows Server 2008 / Windows Server 2012
- **Memory:** Minimum 1 GB
- **Hard Disk:** 50 MB of Free Space
- **MS Outlook:** 2013, 2010

Note:

- *To export your Contacts and Tasks,* ***Exchange Server 2010 (Service Pack 3 and above)*** *must be installed.*
- ***.NET Framework 4.0 and above*** *must be installed.*

To install the software, follow these steps:

- Double-click **StellarMigratorforMSExchange.exe** executable file to start installation. **Setup-Stellar Migrator for MS Exchange** dialog box is displayed.
- Click **Next**. **License Agreement** dialog box is displayed.
- Choose **I accept the agreement** option. **Next** button will be enabled. Click **Next**. **Select Destination Location** dialog box is displayed.
- Click **Browse** to select the destination path where the setup files will be stored. Click **Next**. **Select Start Menu Folder** dialog box is displayed.
- Click **Browse** to provide path for program's shortcuts. Click **Next**. **Select Additional Tasks** dialog box is displayed.
- Choose the check boxes as per your choice. Click **Next**. **Ready to Install** dialog box is displayed.

- Review the entries. Click **Back** if you want to change them. Click **Install** to start installation. The Installing window shows the installation process.
- After completing the process, **Completing the Stellar Migrator for MS Exchange Setup Wizard** window is displayed. Click **Finish**.

Note: *Clear* ***Launch Stellar Migrator for MS Exchange*** *check box before clicking* ***Finish*** *to prevent the software from launching.*

Launching the Software

To launch Stellar Migrator for MS Exchange in Windows 10:

- Click Start icon -> All apps -> **Stellar Migrator for MS Exchange** -> **Stellar Migrator for MS Exchange** . Or,
- Double click **Stellar Migrator for MS Exchange** icon on the desktop. Or,
- Click **Stellar Migrator for MS Exchange** tile on the home screen.

To launch Stellar Migrator for MS Exchange in Windows 8.1 / 8:

- Click **Stellar Migrator for MS Exchange** tile on the home screen. Or,
- Double click **Stellar Migrator for MS Exchange** icon on the desktop.

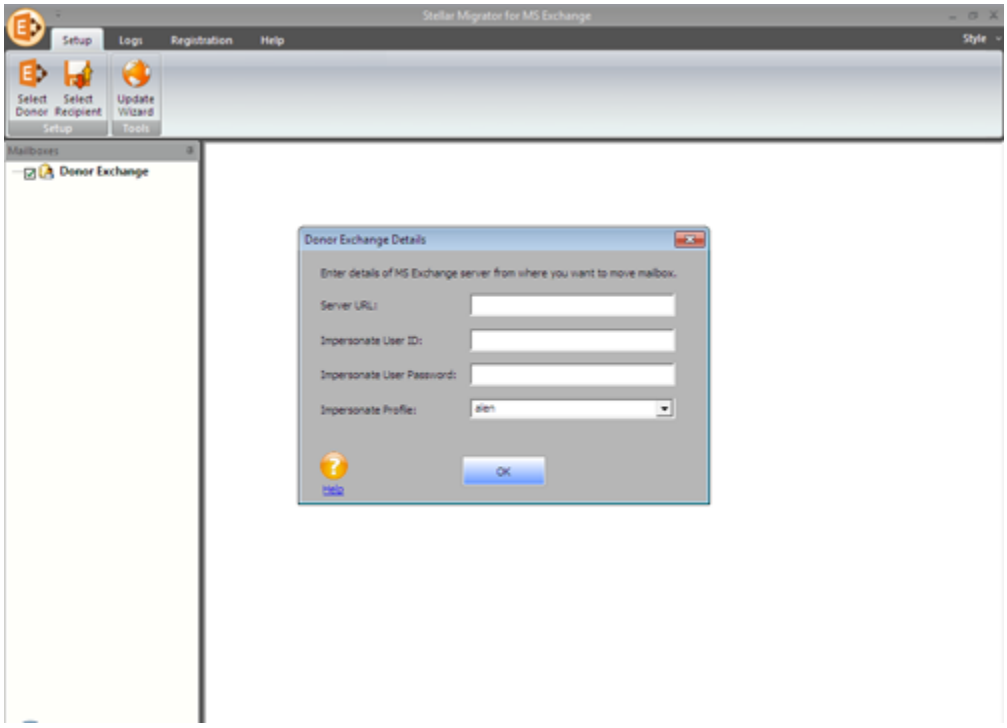
To launch Stellar Migrator for MS Exchange in Windows 7:

- Click Start -> Programs -> **Stellar Migrator for MS Exchange** -> **Stellar Migrator for MS Exchange** . Or,
- Double click **Stellar Migrator for MS Exchange** icon on the desktop. Or,
- Click **Stellar Migrator for MS Exchange** icon in Quick Launch.

User Interface

Stellar Migrator for MS Exchange software has a very easy to use Graphical User Interface.

After launching the software you will see the main user interface as shown below:



The user interface contains Menus and Buttons that allows you to access various features of the software with ease.

Menus

Setup Menu

Select Donor

Use this option to enter the details of MS Exchange server from where you want to export mailboxes.

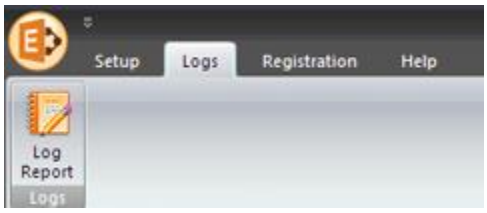
Select Recipient

Use this option to export mailboxes either in PST format or to the Recipient server.

Update Wizard

Use this option to check for both, latest minor and major versions available online.

Logs Menu



Log Report

Use this option to view / save the log report.

Registration Menu

Registration

Use this option to register the software after purchasing.

Help Menu

Help

Use this option to view the help manual for the software.

Order

Use this option to buy **Stellar Migrator for MS Exchange** software**.**

Support

Use this option to view the support page of stellarinfo.com

Knowledgebase

Use this option to visit Knowledgebase articles of stellarinfo.com

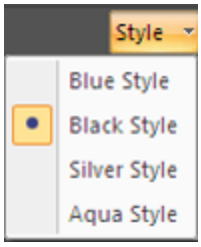
Enquiry

Use this option to submit enquiry to stellarinfo.com

About

Use this option to read information about the software.

Style Menu



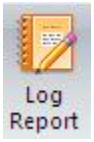
Use this option to switch between various themes for the software, as per your choice.

Buttons

Click this button to enter the details of donor exchange server.

Click this button to export mailboxes either in PST format or to the Recipient server.

Click this button to check for both, latest minor and major versions available online.



Click this button to view / save the log report.

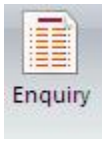
Click this button to register the software after purchasing.

Click this button to view the help manual for the software.

Click this button to buy **Stellar Migrator for MS Exchange** software.

Click this button to view the support page of stellarinfo.com.

Click this button to visit Knowledgebase articles of stellarinfo.com.



Click this button to submit enquiry to stellarinfo.com.

Click this button to read information about the software.

Ordering the Software

Click http://www.stellarinfo.com/email-tools/migrator-for-exchange.php to know more about **Stellar Migrator for MS Exchange.**

To purchase the software online, please visit http://www.stellarinfo.com/email-tools/migrator-for-exchange/buy-now.php

Alternatively, click **Order** icon in **Help Menu** on **Menu Bar** to purchase the software online.

Select either of the methods given above to purchase the software.

Once the order is confirmed, a serial number will be sent to you through e-mail, which would be required to activate the software.

Registering the Software

You can visit http://www.stellarinfo.com/email-tools/migrator-for-exchange.php to download the demo version of **Stellar Migrator for MS Exchange** software. Once you purchase the software, you will receive a key using which you can register the software.

You can register the software using any of the following methods:

- Online Registration

  After purchasing the software, a serial number will be sent via email, which is required to register the software. You need to enter the serial number, which is then verified by a license server and on verification, the software is registered.

- Manual Registration

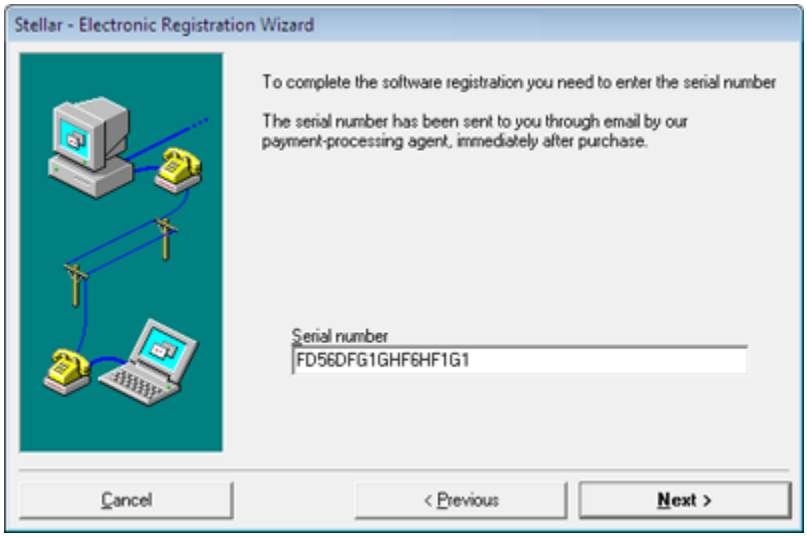
  To register the software manually, you will need to generate a PHX_REG.txt file and mail it to support@stellarinfo.com. After verification of the serial number and purchase details, the site key, which is required to register the software manually, will be sent to your email address.

Note: *If the software is downloaded from http://www.stellarinfo.com/email-tools/migrator-for-exchange.php (i.e., ESD version), it must be registered using Serial Number (received through email after purchasing the product) to use all the features of the software.*

If the software is installed using the product installation CD (i.e., BOX version), hardware lock *,that is available with the software kit, is mandatory for the functioning of the software.*

Online Registration

To register the software online:



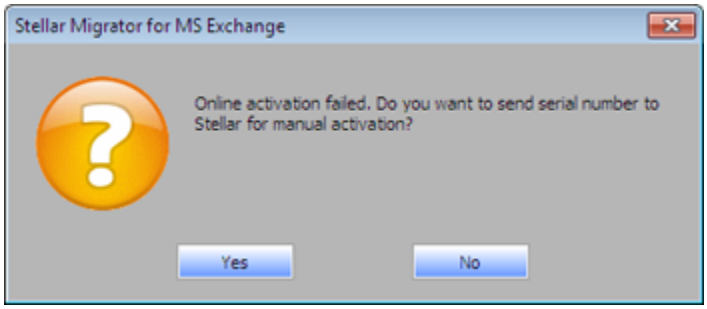
1. Launch demo version of **Stellar Migrator for MS Exchange.**
2. In **Registration Menu** on **Menu Bar**, Click **Registration**.
3. In **Registration Option** dialog box, select **I have the registration key**.
4. Select **Online Registration**. Click **OK**. A warning will appear, click **Yes** to continue.
5. In **Stellar Phoenix - Electronic Registration Wizard**, click Next.
6. Type the serial number (received through email after purchasing the product) in serial number field. Click **Next**.
7. The software would automatically communicate with the license server. After the registration is done, click Finish to complete the registration process.

Note: *You can generate PHX_REG.txt file manually via online activation. View Manual Registration to perform the process of generating PHX_REG.txt file.*

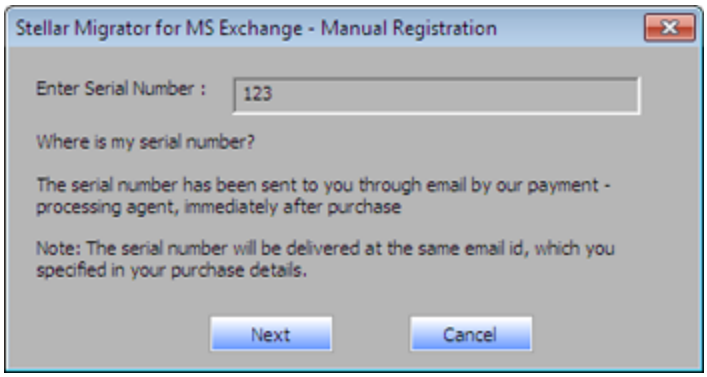
Manual Registration

To register the software manually:

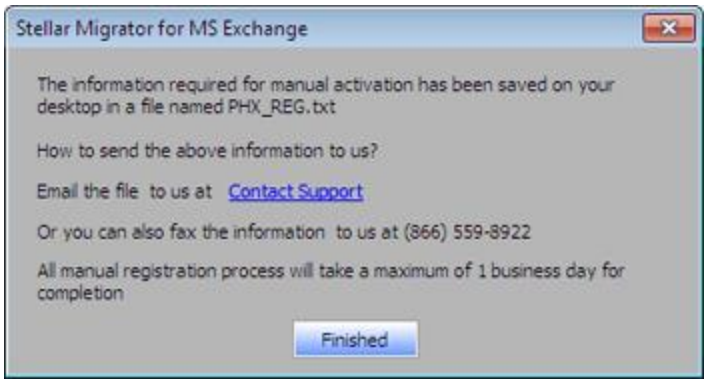
1. Launch demo version of **Stellar Migrator for MS Exchange.**
2. In **Registration Menu** on **Menu Bar**, Click **Registration**.
3. In **Registration Option** dialog box, select **I have the registration key**.
4. Select **Online Registration**. Click **OK**. A warning will appear, click **Yes** to continue.
5. In **Welcome to Stellar Phoenix - Electronic Software Registration** wizard, click **Cancel**.
6. **Stellar Migrator for MS Exchange** dialog box will open, click **Yes**.



7. In **Manual Registration** dialog box, enter the serial number that you receive once you purchase the software. Click **Next**.



8. A file named PHX_REG.txt is created on your desktop. Email it to support@stellarinfo.com. Click **Finished**.

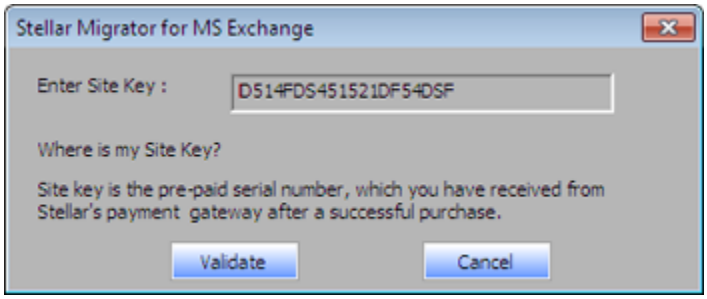


9. After verifying the purchase details, you will receive the site key, which is required to register the software manually.

10. After receiving the Site Key, open **Stellar Migrator for MS Exchange**. In **Registration Option** dialog box, select **I have the registration key**.

11. Select **Manual Registration** and Click **OK**.

12. Enter the Site Key in **Enter Site Key** dialog box. Click **Validate**.



Note: *The site key is delivered to the email address through which the serial number is sent.*

Updating the Software

Stellar releases periodical software updates for **Stellar Migrator for MS Exchange** software. You can update the software to keep it up-to-date. These updates can add a new functionality, feature, service, or any other information that can improve the software. Update option of the application is capable of checking for latest updates. This will check for both latest minor and major versions available online. You can easily download minor version through the update wizard. However, the major version, if available, has to be purchased. While updating the software, it's recommended to close all the running programs. Note that demo version of the software cannot be updated.

To update Stellar Migrator for MS Exchange:

- Click **Update Wizard** icon from **Setup** menu.
- **Stellar Phoenix Update Wizard** window opens. Click **Next**. The wizard will search for latest updates, and if it finds any new updates, a window will pop up indicating its availability.
- Click **Next** and the software will download the files from the update server. When the process is complete, the software will upgrade to the latest version.

Live Update may not happen due to following reasons:

- Internet connection failure
- Updates are not available

Note: *If a major version is available, you need to purchase the software in order to upgrade it.*

Stellar Support

Our Technical Support professionals will give solutions for all your queries related to Stellar products.

You can either call us or go online to our support section at http://stellarinfo.com/support/

For price details and to place the order, click http://www.stellarinfo.com/email-tools/migrator-for-exchange/buy-now.php

Chat Live with an Online technician at http://stellarinfo.com/

Search in our extensive Knowledgebase at http://www.stellarinfo.com/support/kb/

Submit enquiry at http://www.stellarinfo.com/support/enquiry.php

E-mail to Stellar Support at support@stellarinfo.com

Support Helpline

Monday to Friday [24 Hrs. a day]

USA (Tollfree- Pre Sales Queries)	+1-877-778-6087
USA (Post Sales Queries)	+1-732-584-2700
UK (Europe)	+44-203-026-5337
Australia & Asia Pacific	+61-280-149-899
Netherlands Pre & Post Sales Support	+31-208-111-188
Worldwide	+91-124-432-6777
Email Orders	orders@stellarinfo.com

Select Donor

Select Donor

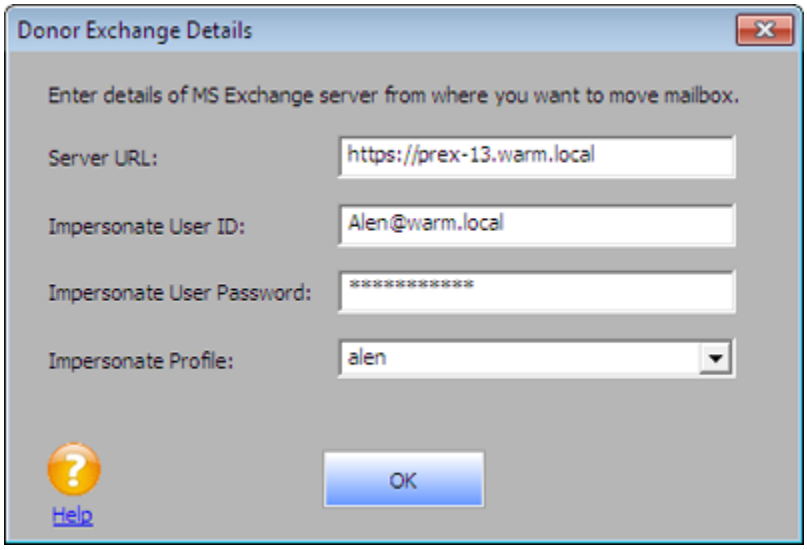
- Connect Mailboxes
- Preview Mailbox Items

Connect Mailboxes

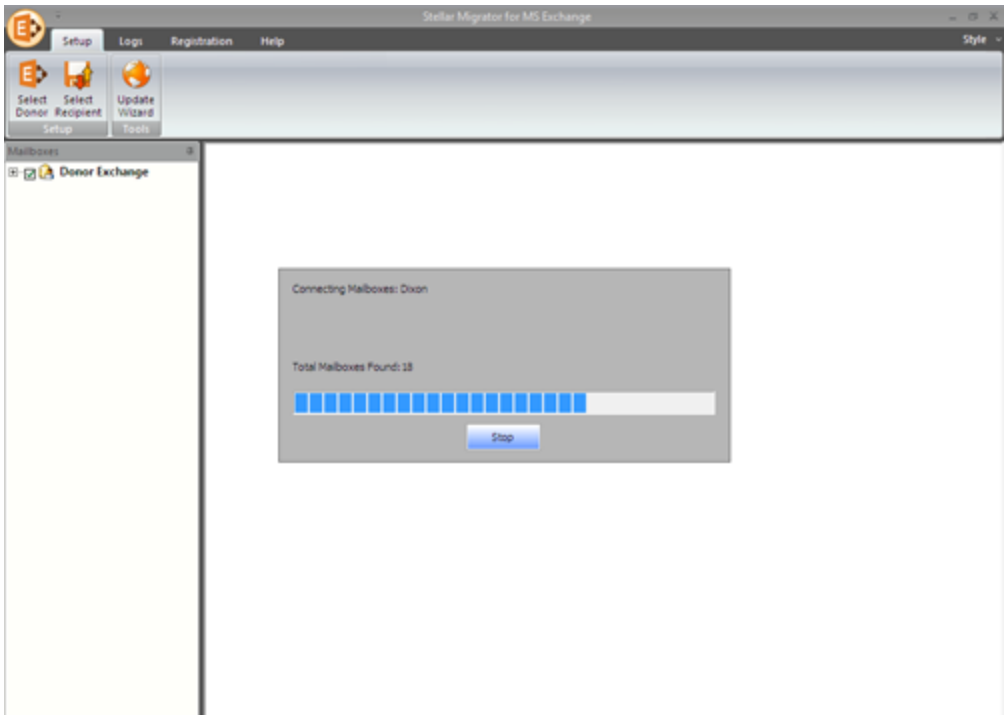
Once **Stellar Migrator for MS Exchange** establishes a connection with the Donor Exchange server, you can preview the mailbox status as connected or disconnected. **Stellar Migrator for MS Exchange** enables you to connect to Donor Exchange server by simply entering login credentials.

To connect mailboxes:

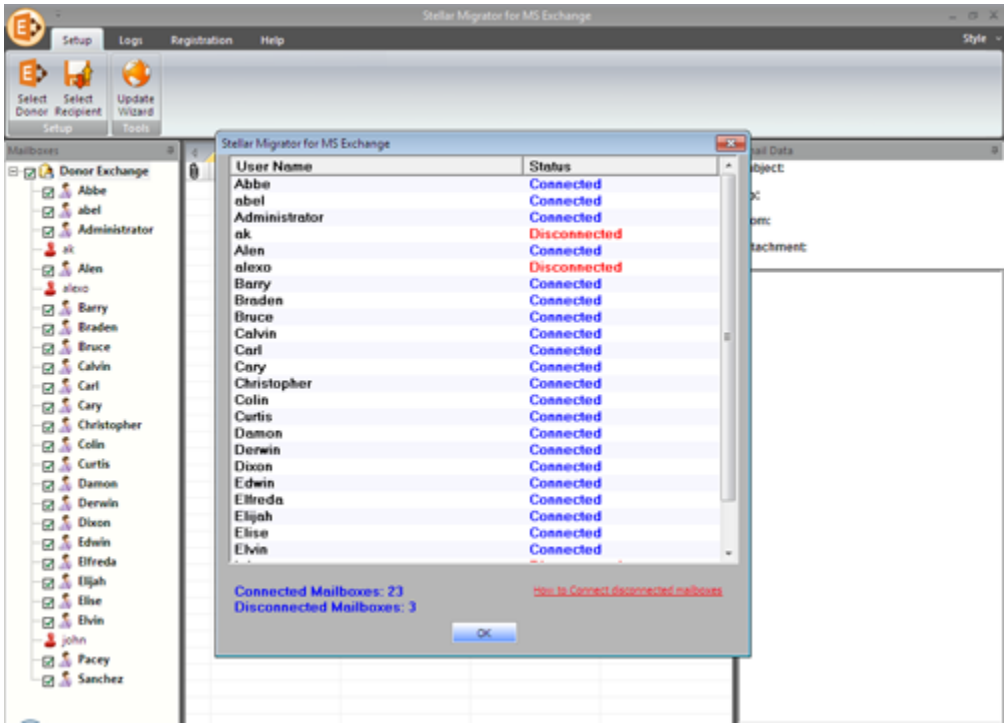
1. Run **Stellar Migrator for MS Exchange**.
2. From the **Setup** menu, click **Select Donor** icon to specify the Donor Exchange Server from where you want to migrate the mailboxes.
3. A new window, **Donor Exchange Details** appears on the screen. Enter **Server URL**, **Impersonate User ID**, and **password**.
4. Select an **Impersonate profile** from the dropdown list which you have configured on the local system.



5. Click **OK**. The application will start connecting to the Donor Exchange Server.



6. Once the connection is established, a new window will list name and status (connected / disconnected) of all the mailboxes available in the Donor Exchange Server. Click **OK**.

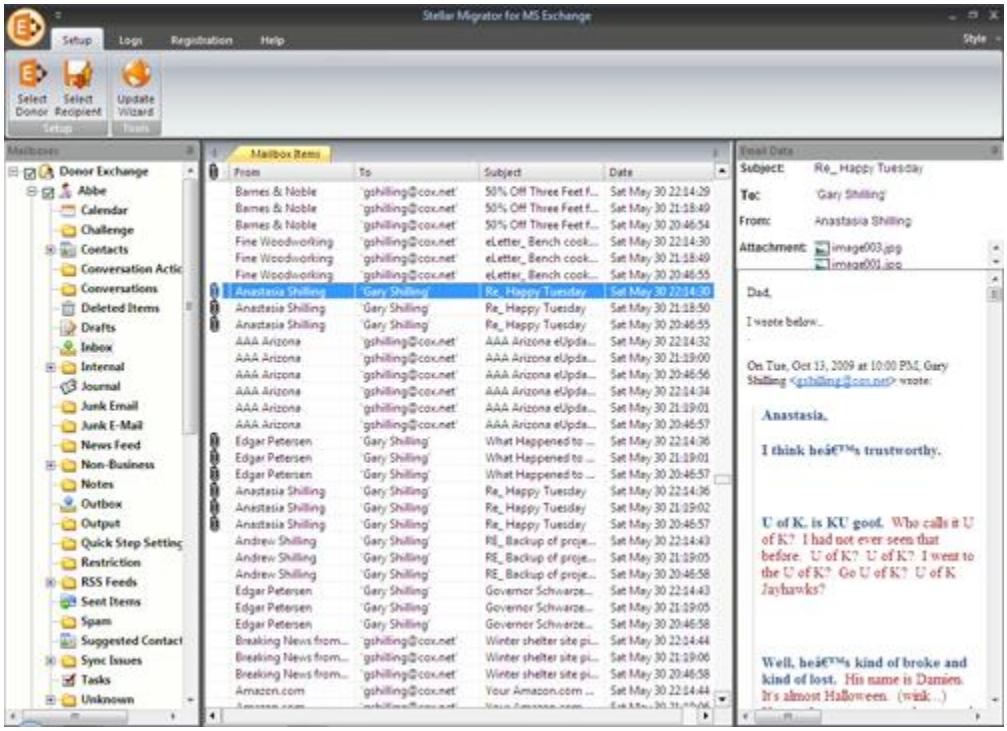


Preview Mailbox Items

After you make a connection with Donor Exchange server, you can preview a list of mailbox items. Preview window is a three pane structure. Left pane shows the connected / disconnected mailboxes and folders as a tree structure, Middle pane shows the content of the selected folder as a list. The selected mailbox data is displayed in the right pane.

To preview a mail item

1. Click on the desired folder from the left pane to preview the detailed data items in the middle pane of your screen.
2. Click the selected data item from middle pane to have a detailed preview displayed in the right pane of your screen.
3. Scroll in the right pane to preview the mail item.

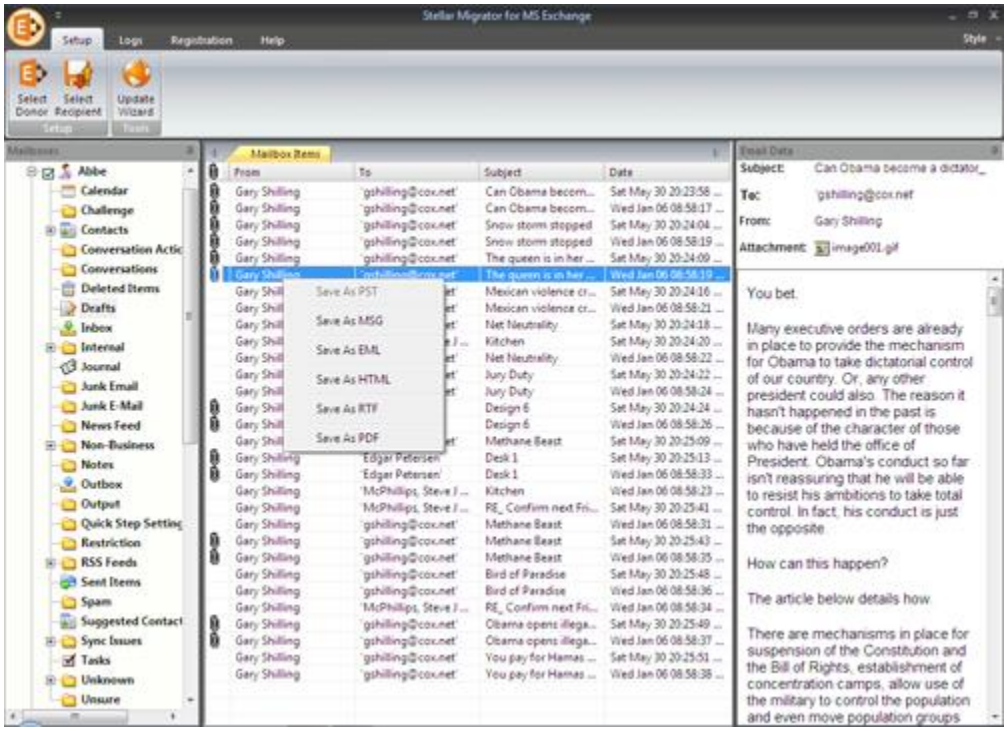


Using **Stellar Migrator for MS Exchange**, you can save individual mail items in either of the given formats.

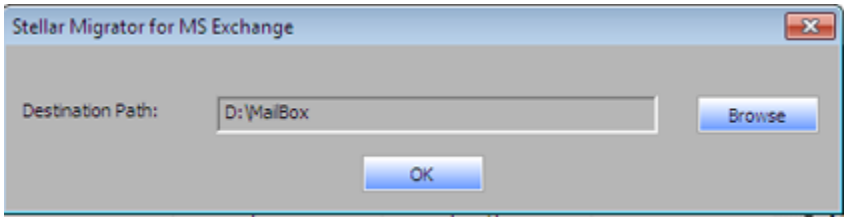
To save mail items individually, simply right-click on it and:

- Select Save as MSG to save the mailbox in MSG format.
- Select Save as EML to save the mailbox in EML format.

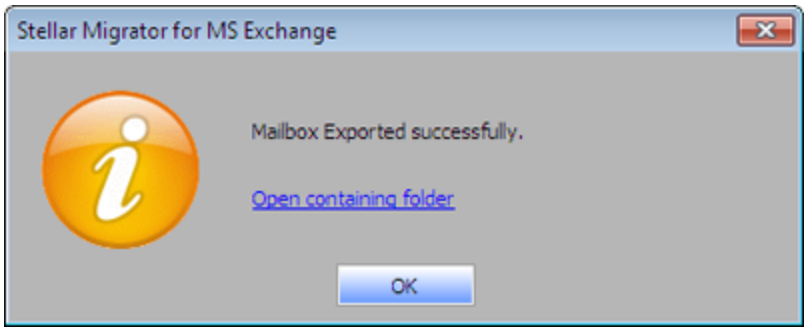
- Select Save as HTML to save the mailbox in HTML format. (Attachments cannot be saved, however, their names are visible)
- Select Save as RTF to save the mailbox in RTF format. (Attachments cannot be saved, however, their names are visible)
- Select Save as PDF to save the mailbox in PDF format. (CC of the mails is not shown and attachments cannot be saved, however, their names are visible)



- Right click the desired format in which you want to save your mail items. Click **Browse** and select the Destination Path for saving your file.



- After the execution of the process, you can check your mailbox item by clicking on the link ***Open Containing Folder***.


Stellar Migrator for MS Exchange
Mailbox Exported successfully.
Open containing folder
OK

Select Recipient

- Export to PST
- Export to Recipient Server

Export to PST

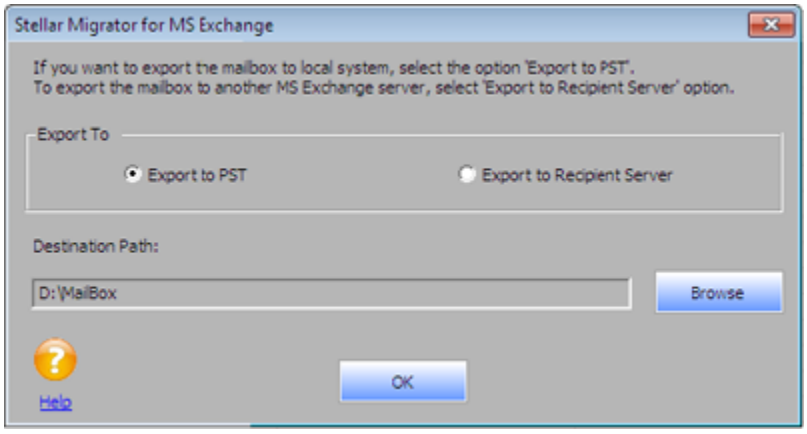
Export to PST option of the **Donor Exchange Server** enables you to export mailboxes to the local system.

To export mailboxes to PST files,

1. On the Setup menu, click **Select Recipient** icon. **Stellar Migrator for MS Exchange** dialog box is displayed.

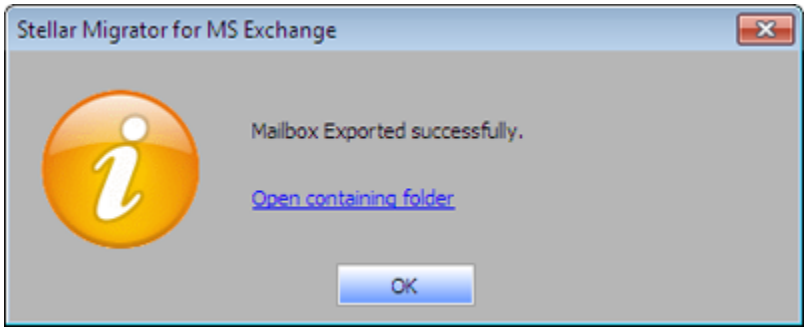
2. Choose **Export to PST** option in case you want to export your mailboxes to local system.

3. Click **Browse** in case you have selected **Export to PST** option and provide the location where you want to save the mailboxes. Click **OK**.



4. The application will start exporting mailboxes to the specified location. A window shows the processing details of the mailboxes being exported such as Folder name, subject and the number of mails exported.

5. After the execution of the process, you can check your mailbox items by clicking on the ***Open Containing Folder*** option. Click **OK**.



Note : *If you want to export the specific mailboxes, you can select them from the tree node by using the checkboxes.*

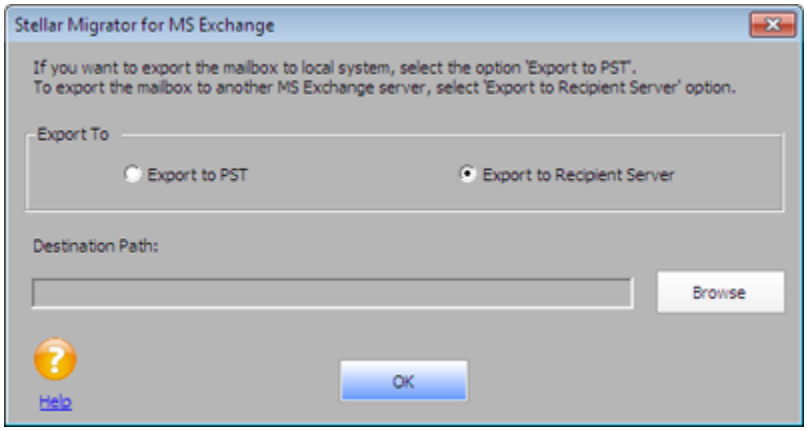
Export to Recipient Server

Export to Recipient option of the **Recipient Exchange Server** enables you to export your mailboxes to another MS Exchange server.

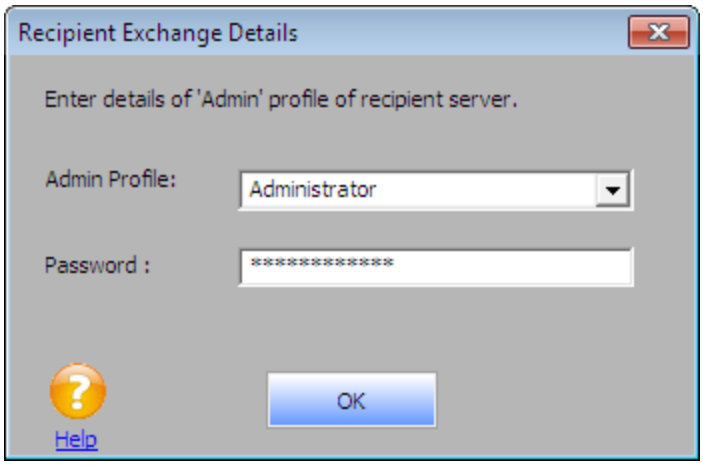
The configurations are handled on the Local System. To migrate mailboxes, you need an Impersonate User on the Donor Exchange along with the Impersonate Profile of Donor and an Administrator Profile of Recipient Exchange configured on your local system.

To export mailboxes to Recipient Server,

1. From the **Setup** menu, click **Select Recipient** icon. **Stellar Migrator for MS Exchange** dialog box is displayed.
2. Choose **Export to Recipient Server** option in case you want to export your mailboxes to another MS Exchange server.
3. Select **Export to Recipient Server**, Click **OK**.



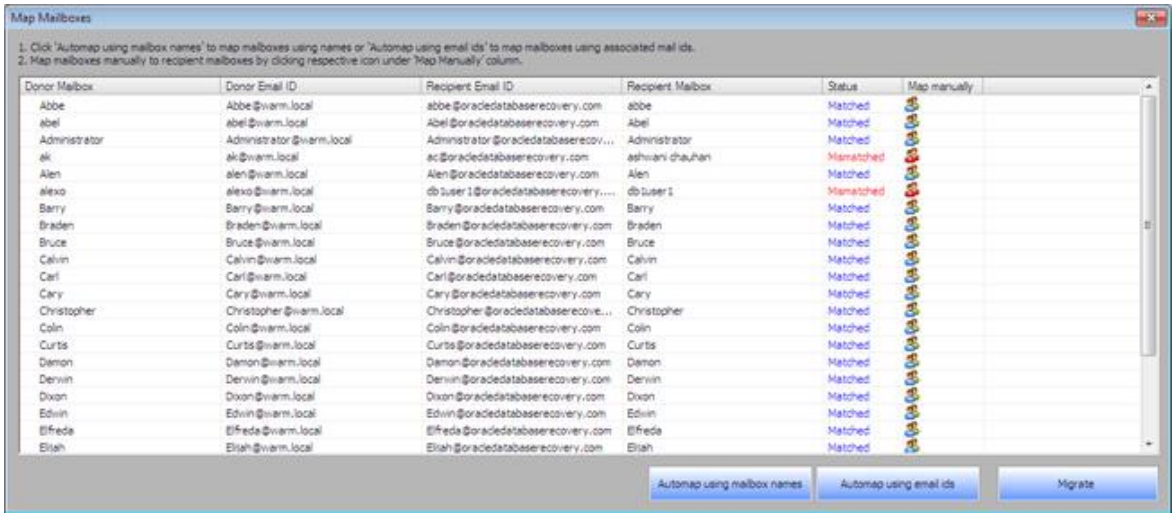
4. A dialog box, **Recipient Exchange Details** appears on the screen.
5. In Recipient Exchange Details dialog box, select the **Admin Profile** which you configured on the local system.
6. Type a **password** that is used by the administrator for login. Click **OK**.



7. Once the connection is established, a new window will display all the mailboxes of Donor Exchange that you want to move with respective mail ID's of mailboxes. You can also preview mailboxes and respective mail ID's of Recipient Exchange server.

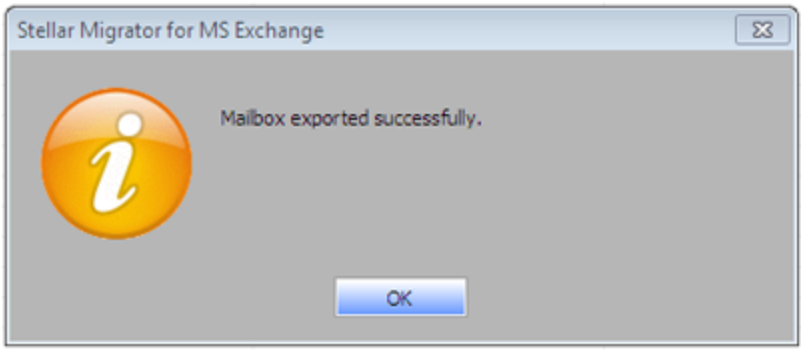
8. To map Mailboxes

- Click **Automap using mailbox names** to map mailboxes using names.
- Click **Automap using Email Ids** to map mailboxes using associated mail id's.
- Map mailboxes manually to recipient mailboxes by clicking respective icon under Map Manually column.



9. Once you are done with mapping all mailboxes, Click **Migrate** button to initiate the process of moving your mailboxes from Donor Exchange to Recipient Exchange server.

10. After the migration process is complete, a confirmation message is displayed. Click **OK**.



Note: *Ensure that you have created users with the same name or Email ID's for both Recipient and Donor Exchange else a "Mismatched" status will be displayed.*

Import PST file in MS Outlook

To import PST file in Microsoft Outlook 2010 / 2013:

1. Open Microsoft Outlook. From **File Menu**, select **Open** -> **Import**. (For MS Outlook 2013, select **Open and Import** from **File Menu**).
2. From **Import and Export Wizard** window, select **Import from another program or file**, click **Next**.
3. In **Import a File** dialog box, select **Outlook Data File (.PST)**, click **Next**.
4. Click **Browse** to locate the PST file that needs to be imported. In the options box, select an appropriate option. Click **Next**.
5. In **Import Outlook Data File** dialog box, select the folders that should be imported in Microsoft Outlook. Click **Finish**.

To import PST file in Microsoft Outlook 2007:

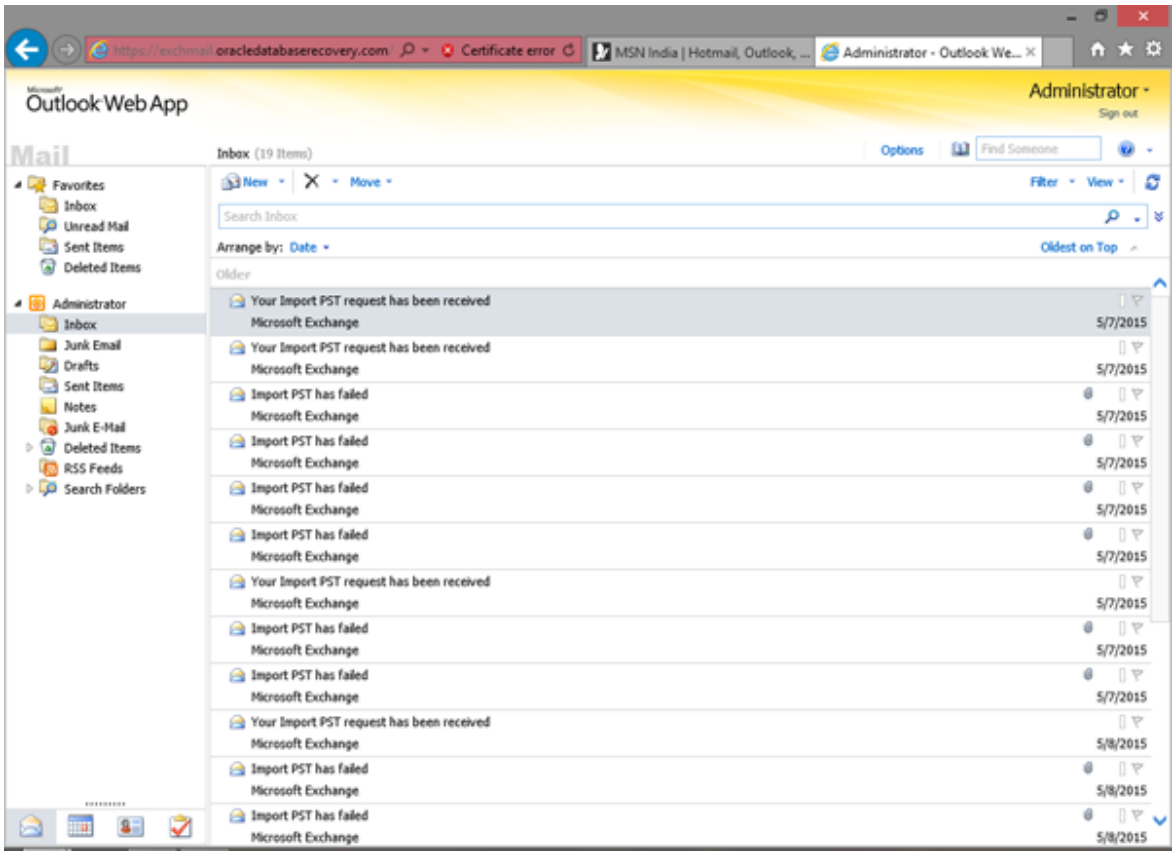
1. Open Microsoft Outlook. From **File menu**, select **Import and Export**.
2. From **Import and Export Wizard** window, select **Import from another program or file**, click **Next**.
3. In **Import a File** dialog box, select **Personal Folder File (PST)**, click **Next**.
4. Click **Browse** to locate the PST file that needs to be imported. In the options box, select an appropriate option. Click **Next**.
5. In **Import Personal Folders** dialog box, select the folders that should be imported in Microsoft Outlook. Click **Finish**.

Set Up Impersonation in MS Exchange 2010

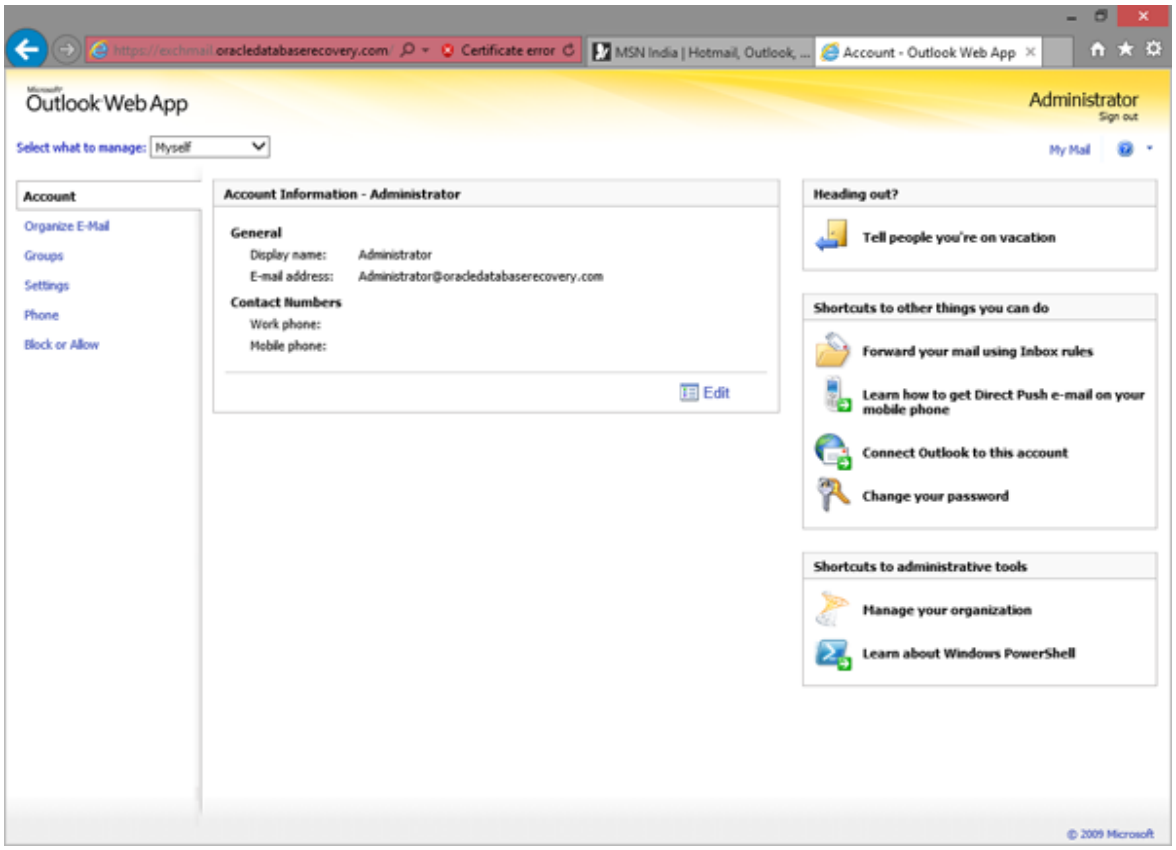
In order to use MS Exchange migration services, you need to create an Impersonate user which can either be a new user or one of your existing users. This user account will have impersonation rights for the mailbox of each MS Exchange user where impersonate user could access other Exchange users mailboxes.

To set up Impersonation in MS Exchange 2010, follow the steps given below:

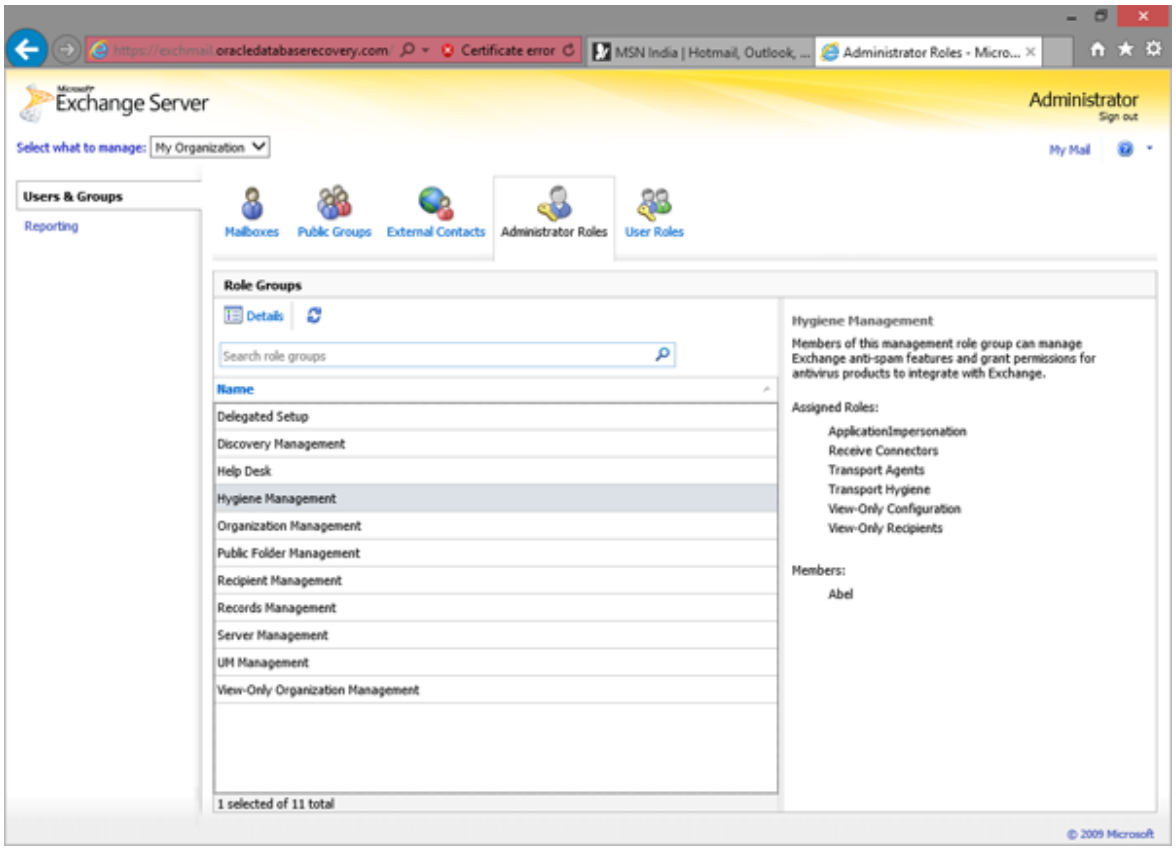
1. Open a Web Browser (Internet Explorer, Firefox, Chrome, etc.)
2. Navigate to Exchange's OWA Website.
3. At the login page, enter the Administrator's credentials. Click **Sign-in**. The main interface which appears on the screen is as shown below:



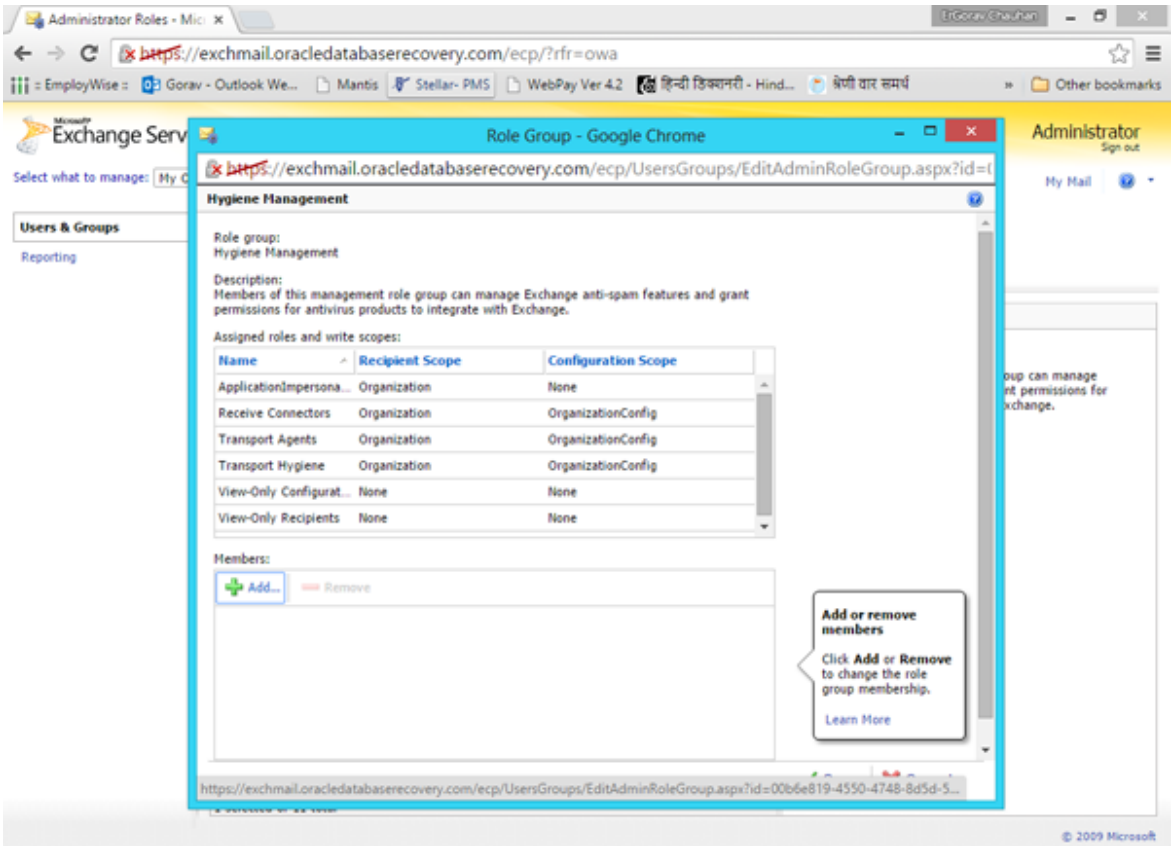
4. Click on **Options** from the right pane of your screen.
5. From the right pane of your screen click **Manage your organization**.



6. Click on **Administrator Roles** tab. Under the role groups section double click on **Hygiene Management**.

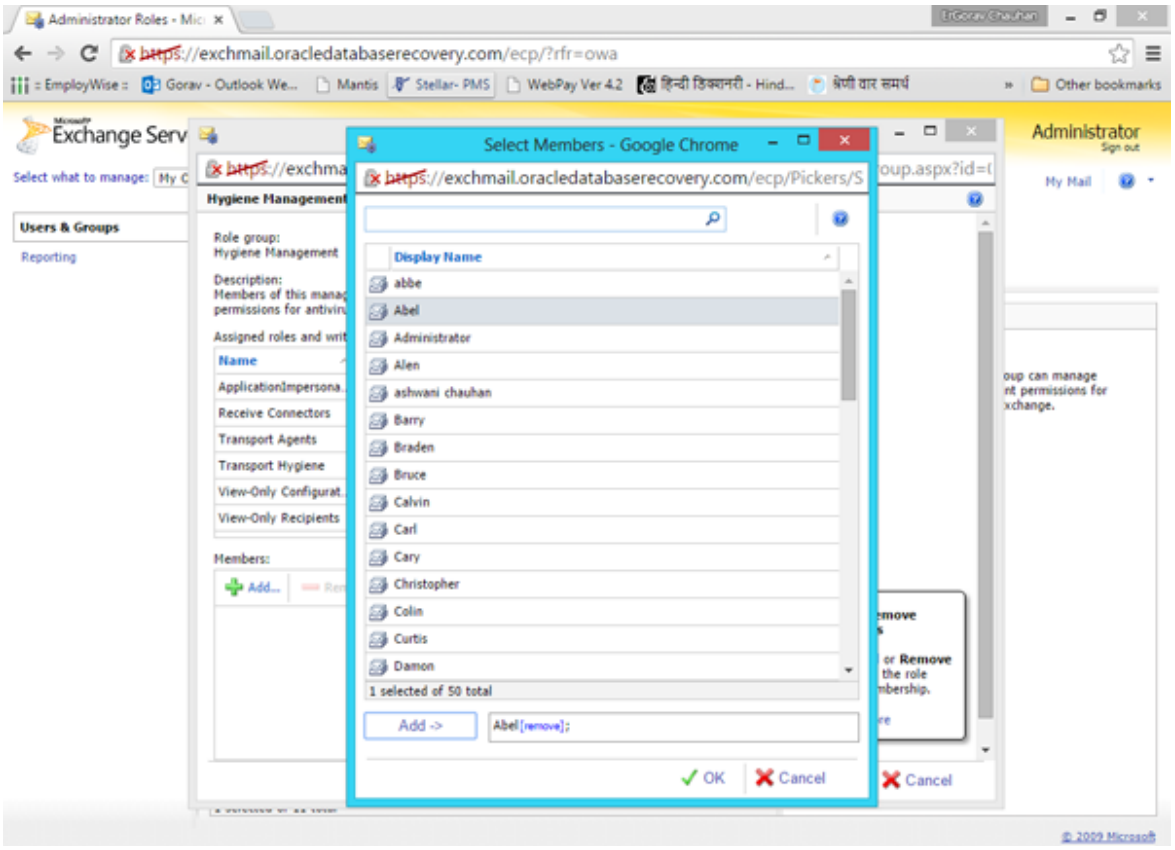


7. A new window **Role Group** appears on the screen.

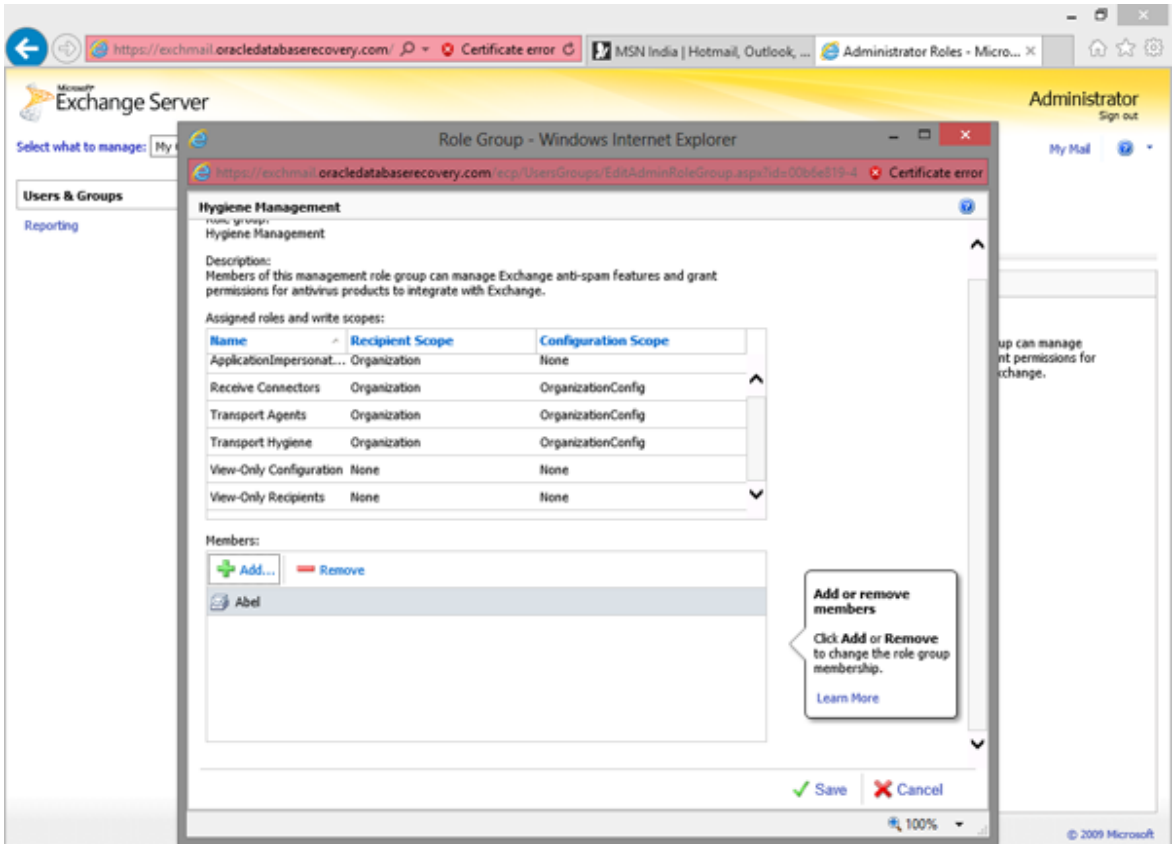


8. Under the **Members:** section click on the **+Add** button

9. A new window **Select Members** appears on the screen. Select the user to which we want to give the impersonation rights and click **Add ->** button. Click **OK**.



10. A window **Role Group** appears on the screen. Under the **Hygiene Management** section, click on **Save** button.

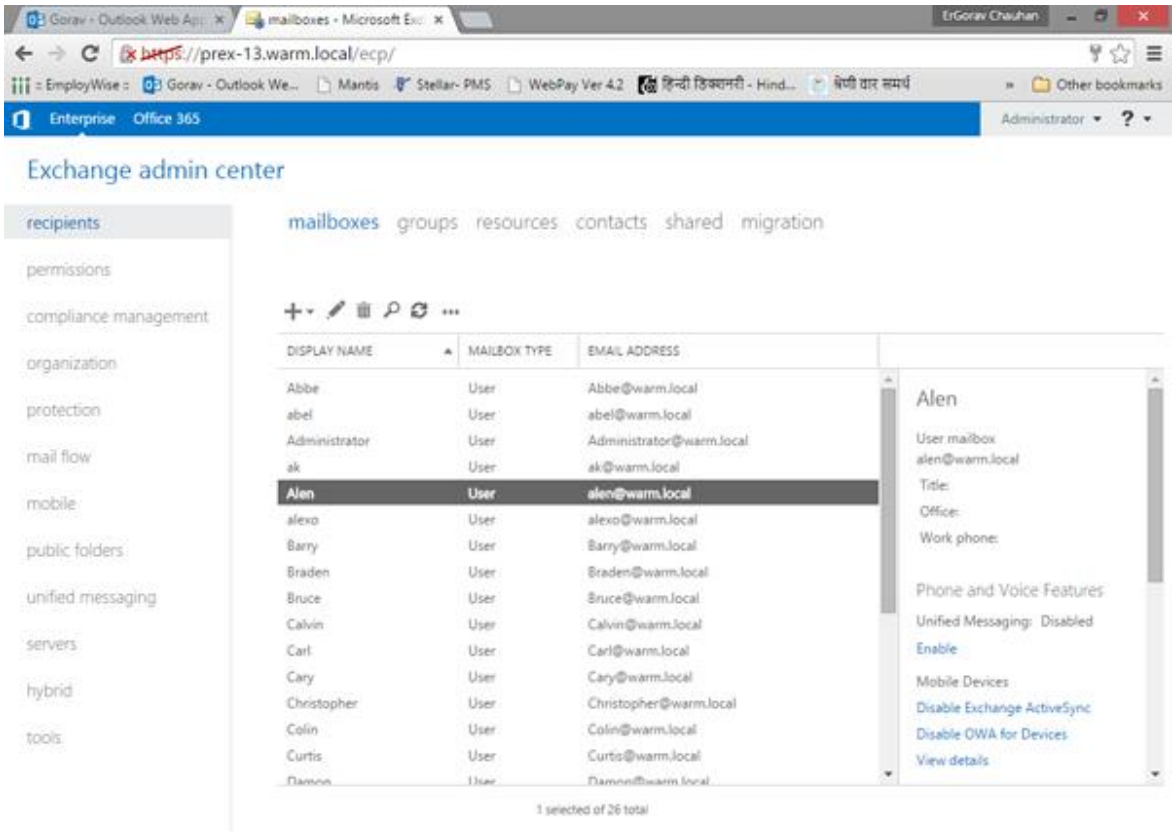

Exchange Server
Administrator
Sign out
Select what to manage:
Users & Groups
Reporting
My Mail
Role Group - Windows Internet Explorer
Certificate error
Hygiene Management
Hygiene Management
Description:
Members of this management role group can manage Exchange anti-spam features and grant permissions for antivirus products to integrate with Exchange.
Assigned roles and write scopes:
Name
Recipient Scope
Configuration Scope
ApplicationImpersonat...
Organization
None
Receive Connectors
Organization
OrganizationConfig
Transport Agents
Organization
OrganizationConfig
Transport Hygiene
Organization
OrganizationConfig
View-Only Configuration
None
None
View-Only Recipients
None
None
Members:
Add...
Remove
Abel
Add or remove members
Click Add or Remove to change the role group membership.
Learn More
Save
Cancel
100%
© 2009 Microsoft

Set Up Impersonation in MS Exchange 2013

In order to use MS Exchange migration services, you need to create an Impersonate user which can either be a new user or one of your existing users. This user account will have impersonation rights for the mailbox of each MS Exchange user where impersonate user could access other Exchange users mailboxes.

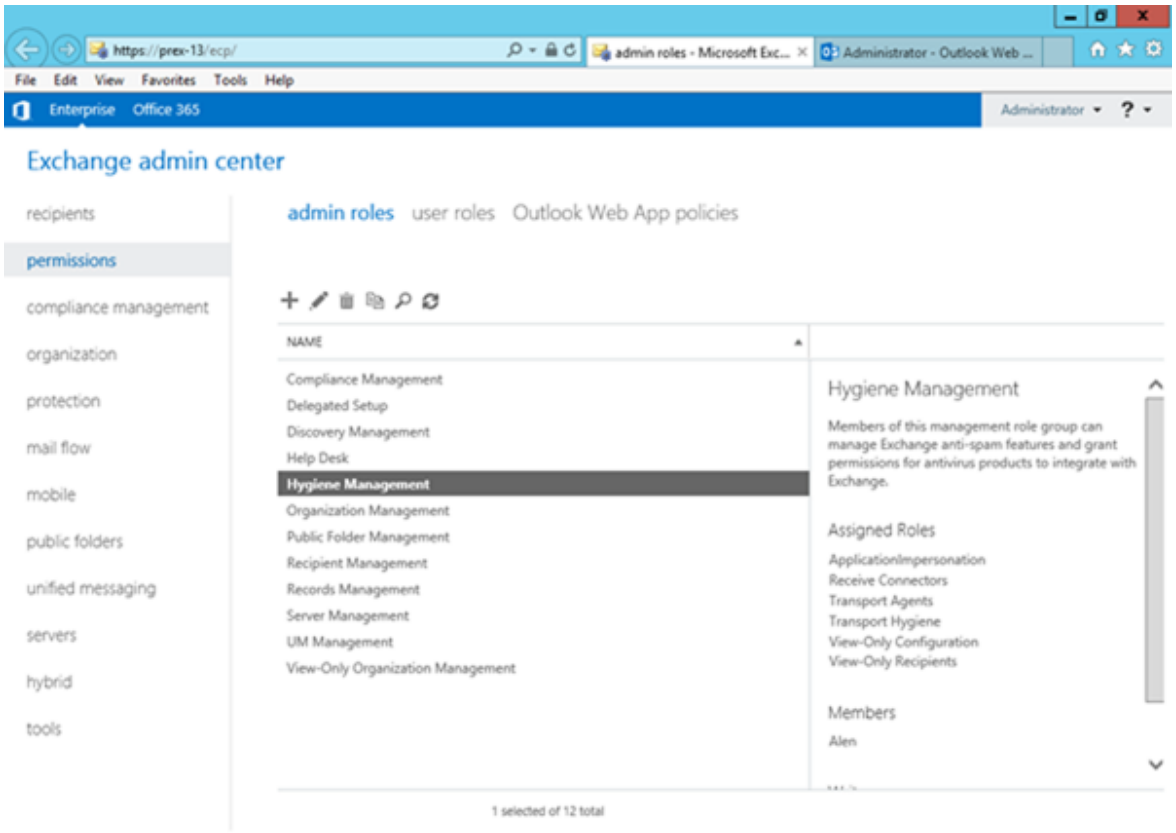
To set up Impersonation in MS Exchange 2013, follow the steps given below:

1. Open the web-based **Exchange Admin Center (EAC)** for your Exchange 2013 server. The main interface is as shown below:

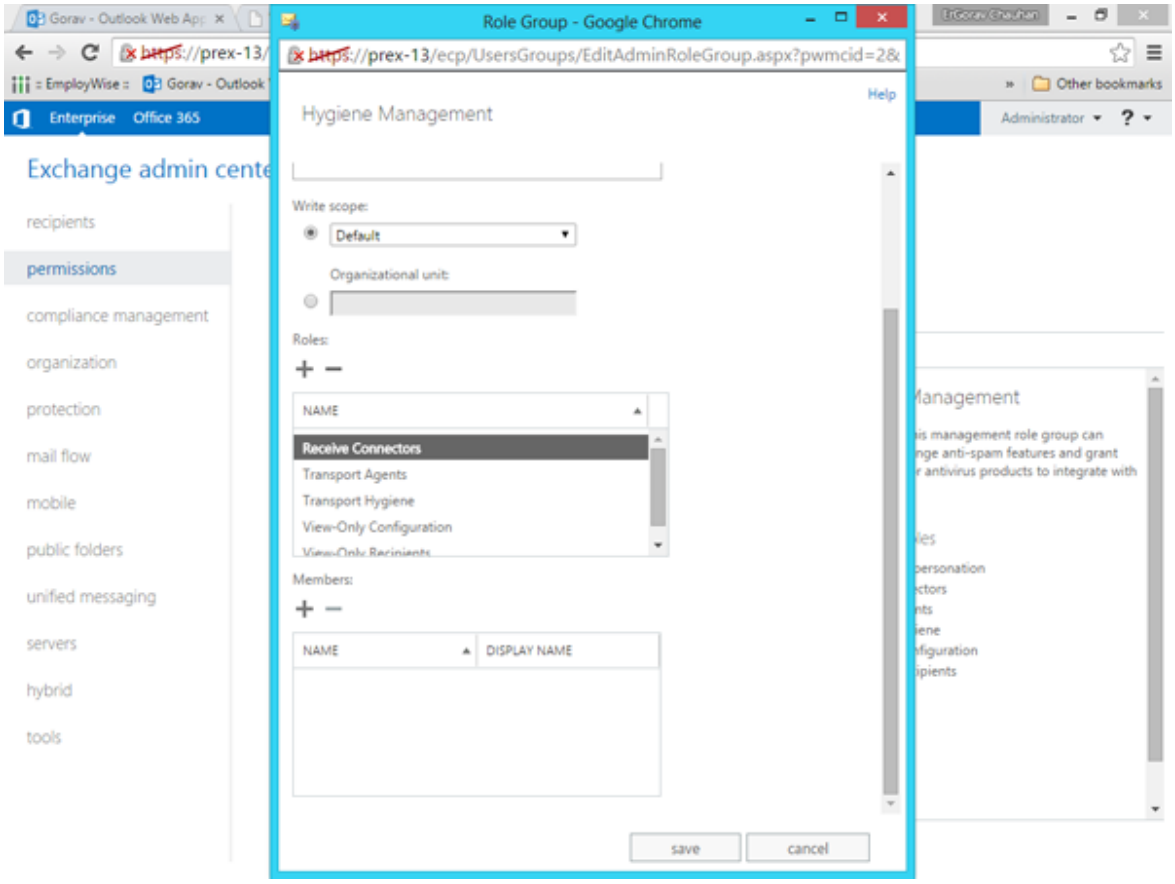


2. From the left pane of your screen click **Permissions**.

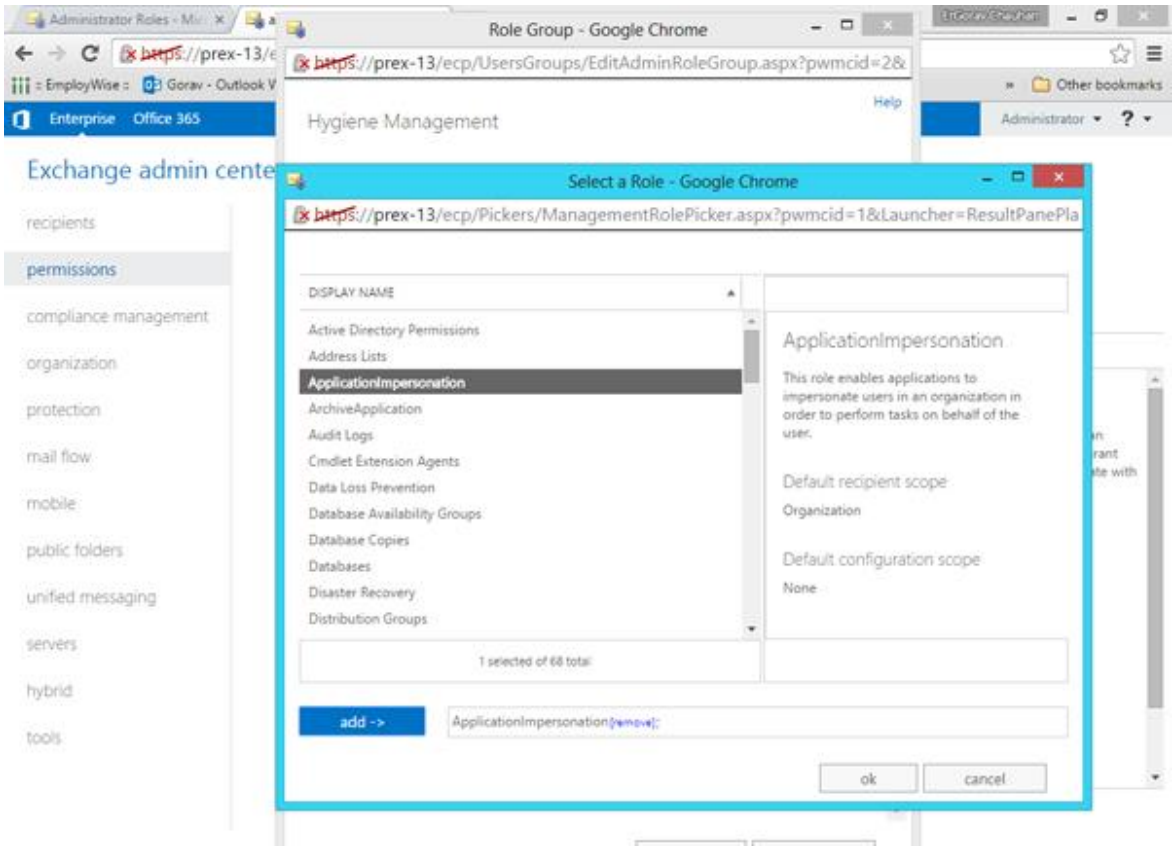
3. Under the admin roles section, double-click **Hygiene Management** or click **Edit** icon above the table to assign roles for the impersonation.



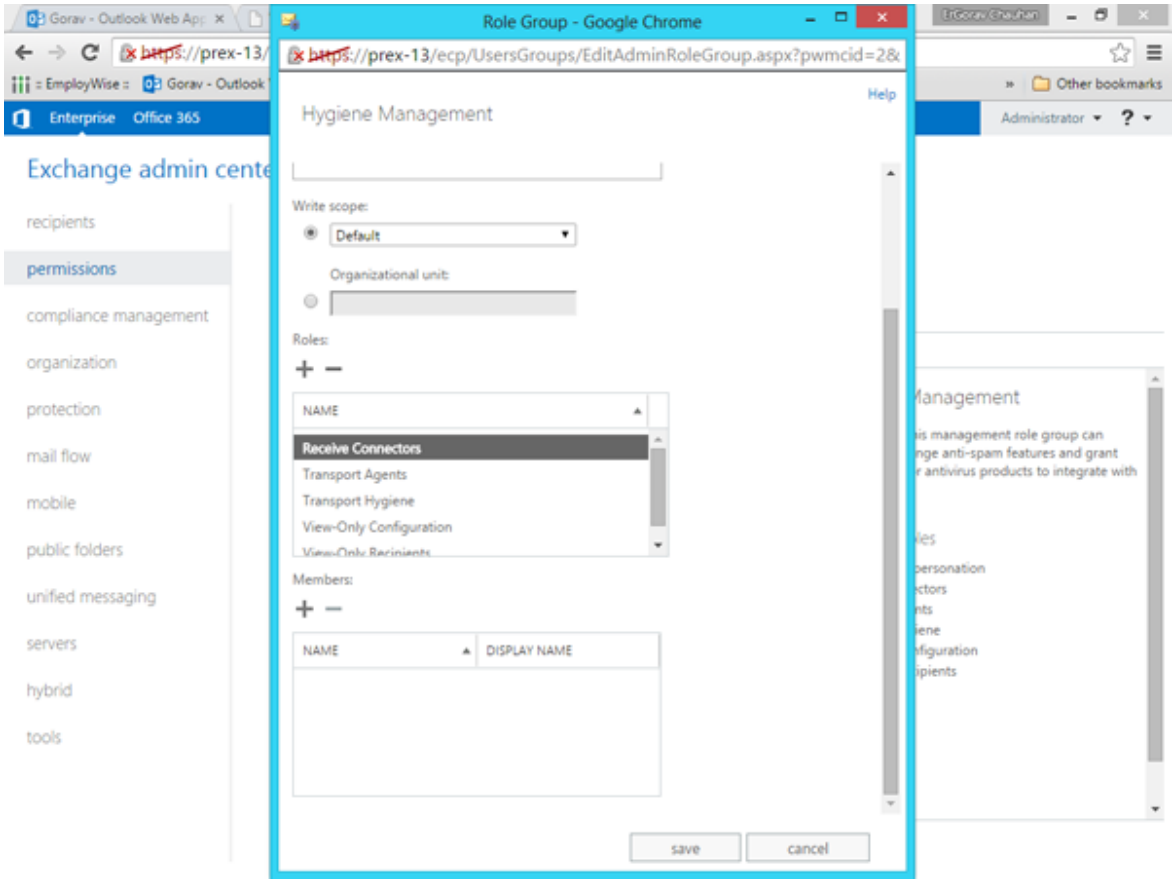
4. On the Hygiene Management window, Hit the **Add** + icon below the **Roles:** section.



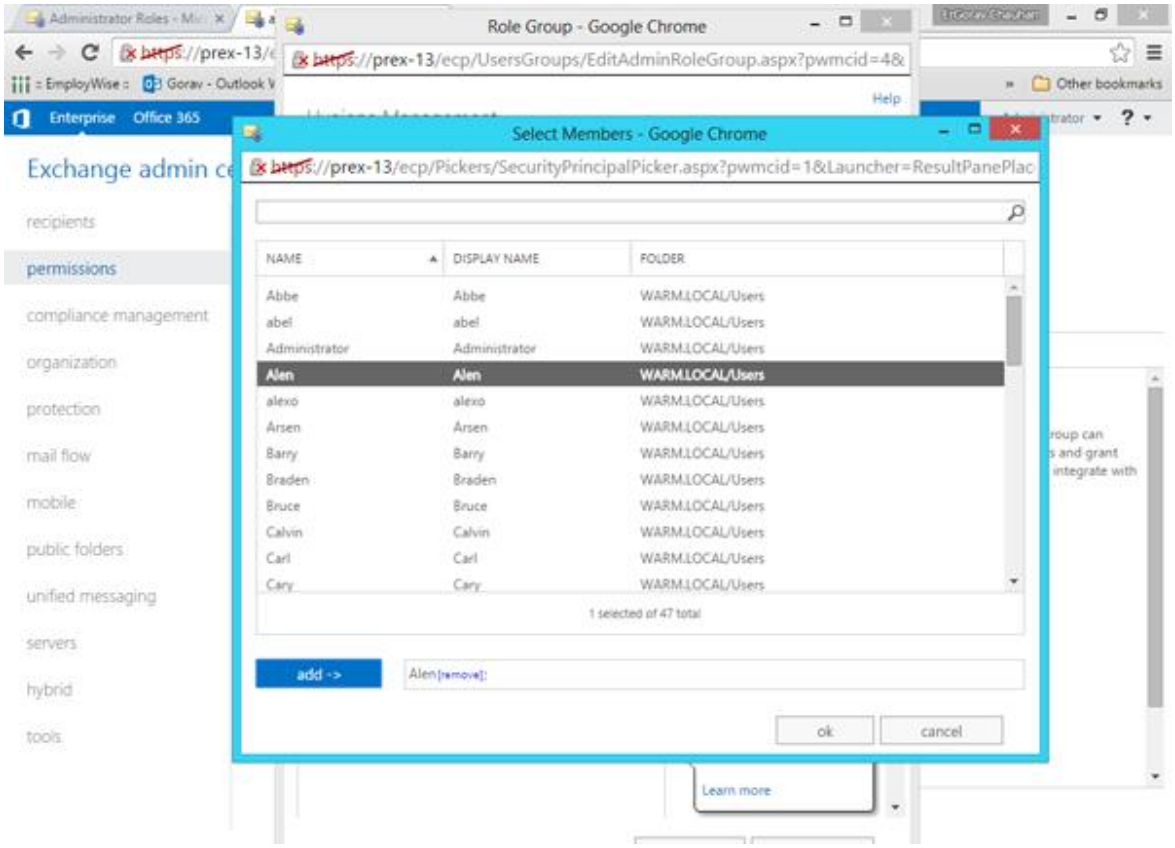
5. A new window **Select a Role** appears on the screen. Select **ApplicationImpersonation** in the list under DISPLAY NAME. Click **add - >** button and then click **OK**.



6. On the Hygiene Management window, Hit the **Add** + icon below the **Members:** section.

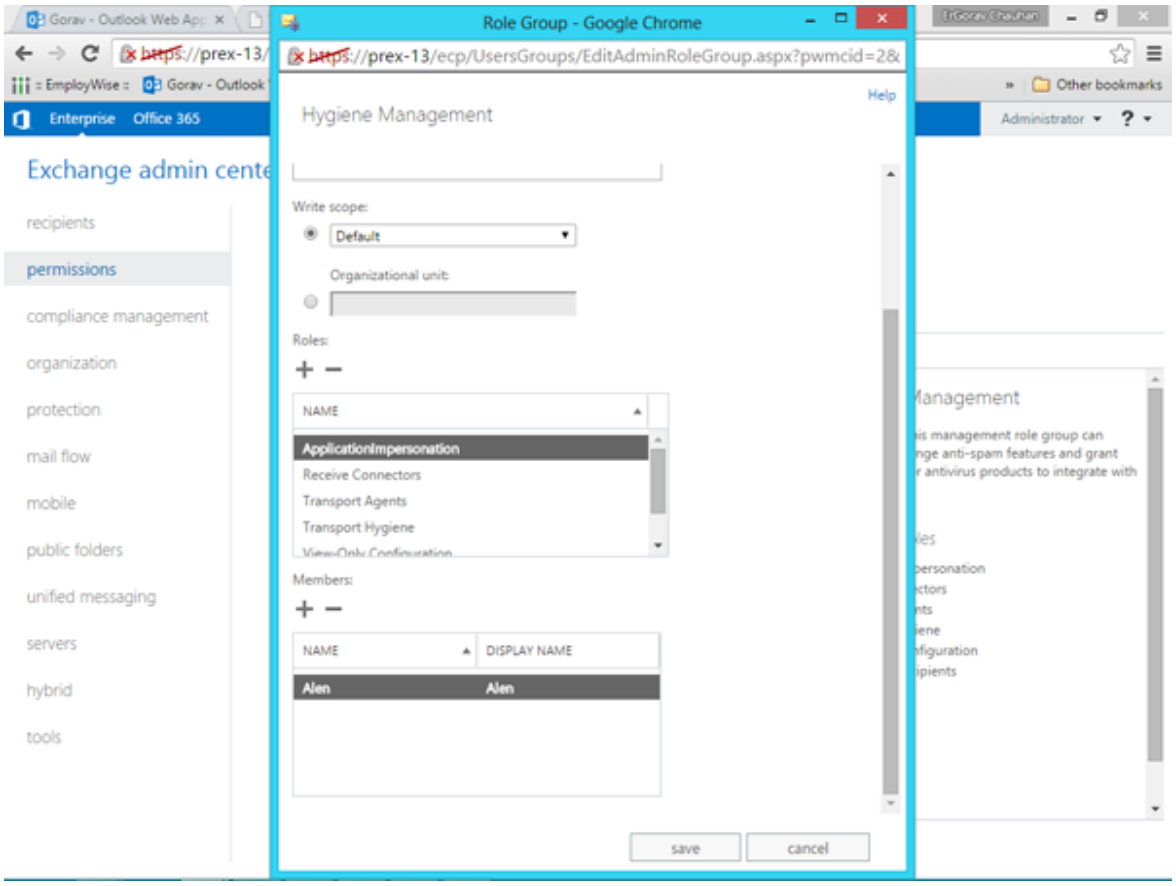


7. A new window **Select Members** appears on the screen. Select the user to which we want to give the impersonation rights.



8. Select the **add - >** button and then click **OK**.

8. Click **Save**.

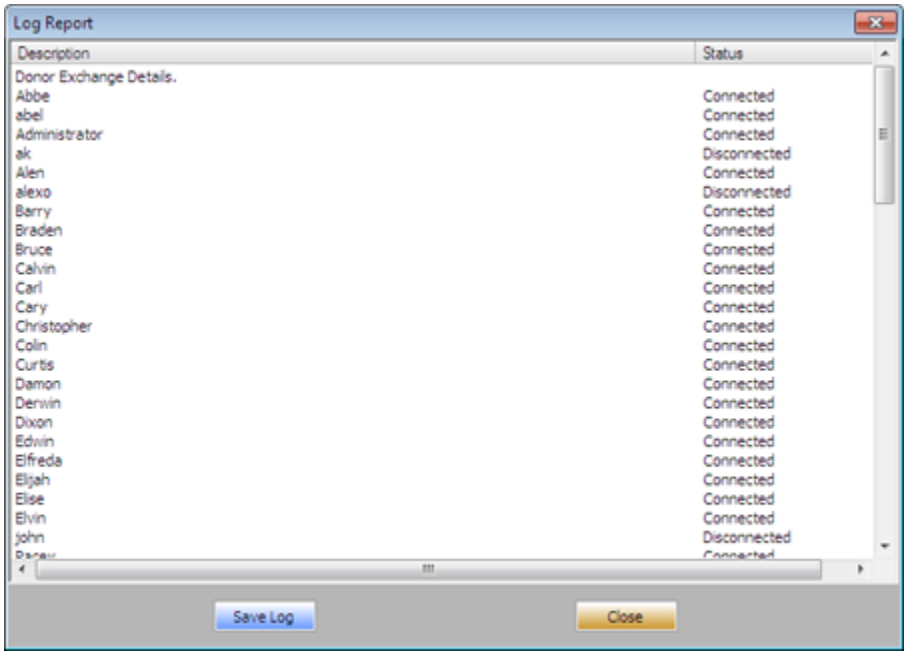

Role Group - Google Chrome
https://prex-13/ecp/UsersGroups/EditAdminRoleGroup.aspx?pwmcid=2&
Help
Hygiene Management
Write scope:
Default
Organizational unit:
Roles:
NAME
ApplicationImpersonation
Receive Connectors
Transport Agents
Transport Hygiene
Members:
NAME
DISPLAY NAME
Alen
Alen
save
cancel
Exchange admin cente
recipients
permissions
compliance management
organization
protection
mail flow
mobile
public folders
unified messaging
servers
hybrid
tools
Enterprise
Office 365
Administrator
Other bookmarks

View Log Report

With **Stellar Migrator for MS Exchange**, you can save the Log Report to analyze the repairing process at a later stage.

To save the log report:

- From **Logs** menu, select **Log Report**.
- In **Log Report** dialog box, click **Save Log**.



- In **Save As** dialog box, specify the location where you want to save the log file. Click **Save**.

FAQs

1. **What does the demo version of the software do?**

   Demo version of the software is only for evaluation and allows you to preview the Mailbox items only. In order to use its full functionality you need to purchase and register the software.

2. **Why do I require to export PST files?**

   There are different scenarios when a user might want to export PST files.

   - If a user wants to take backup of mailbox(es) of ex employee(s) before removing them from exchange server then user has to export their mailbox(es) into PST file(s) by using **Stellar Migrator for MS Exchange**.
   - If a user needs to check mailbox of any employee for any reason, he has to first export PST file. Then open this PST file in Outlook to read mails.
   - To take backup of selective mailboxes, a user has to export PST files first. These PST files can be used as backup.

3. **What is the difference between Donor Exchange server and Recipient Exchange server?**

   The server from where you need to migrate the mailboxes is known as Donor Exchange and the intended other server where all these mailboxes are exported is known as Recipient Exchange.

4. **How many Impersonate User and Impersonate profile are needed for exporting the mailboxes?**

   Atleast one Impersonate User is needed on Donor Exchange Server along with Impersonate Profile of Donor and Administrator Profile of Recipient Exchange configured on local system.

5. **How to Connect the mailboxes?**

   To connect the disconnected mailboxes we need to give Full Access Rights to the users of Donor Exchange.

   Command: Add-MailboxPermission -Identity "Bob" -user "Adam" -AccessRights FullAccess

   Here "Adam" is the **Impersonate User** who has the Impersonation rights and "Bob" is a user of Donor Exchange.

6. **While trying to activate the software, I'm getting an error message that the software is not installed correctly. How can I activate the software?**

You need to start **Crypkey** service which is currently stopped. Kindly follow the steps below to start Crypkey service.

- Go to Control Panel.
- Open Administrative Tools.
- Then, open Services.
- Now, right click Crypkey License and click Start.
- After starting the Crypkey Service, try to activate the software.

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A wide range of Prevent Data Loss, Data backup and Hard Drive Monitoring Applications to ensure complete data protection against hard drive crash. More Info >>

Data Sanitization

Data cleanup and file eraser utility can delete selected folders, groups of files, entire logical drives, System Traces & Internet traces. Once the data have been removed using Stellar Wipe - Data File eraser utility, it is beyond recovery limits of any Data Recovery Software or utility. More Info >>

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